

The Manager,
CATHERINE SCHOOL
VIDYA MARG, GALLI ROAD, MULLAKUDDU VILLAGE, BHEEMUNIPATNAM MANDAL
ANDHRA PRADESH,VISAKHAPATNAM, 531163
(M: 0891-4816529)

SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding .

Ref : Application No.: - SL-00091-2425 Dated:23/06/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh Affiliation Up to Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	130748
School No	56760
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Fresh Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX	1 April,2024
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections for Bal Vatika is restricted to 03 (01 each for Bal Vatika I,II & III respectively). Further, the total number of sections for classes 1st to 10th shall be restricted to 12 only. The optimum number of the students shall be restricted to 40 in each section. Any further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of 500 sq ft and greater in dimension.
2	The Boundary wall of the school at the main gate and some other places is still less than 06 ft height. The school campus should be covered with 06 ft height concrete Boundary wall from all sides. School is directed to construct the Boundary wall to 06 ft height at all places and upload the compliance within 03 months with video link on SARAS portal.
3	As per Building safety Certificate and the school application, school building is stated to be with one block but school has informed that second block is constructed later. School is directed to upload the new Building safety certificate with certification and fitness of both building blocks and upload the same on SARAS portal within 03 months.
4	The work stations in Composite Science Lab are arranged on wooden surfaced tables which are small and not recommended due to heating facility. Further, plastic stools are arranged for the seating arrangements and fire extinguishers are not properly fixed on the wall and temporarily placed on the floor. School is directed to follow the circular no 11/2022 and upgrade the lab as per the guidelines. Compliance be uploaded with video link within 03 months on SARAS portal.
5	The Math lab is still laid out as per norms and still arranged with small tables adjoined together as work stations and the instruments /models placed over the tables just for display leaving less space for practical work. Further, the storage is not sufficient with seating arrangement making the lab congested. School should upgrade the lab as per Board guidelines and SoPs and upload the compliance on SARAS portal within 03 months.
6	Ramp to access the upper floor is still under construction and the school has under taken to complete the same within 02 months. School is directed to follow the circular no 05/2023 and construct the ramps with proper gradient and facilities in all building blocks and upload the compliance on SARAS portal within 03 months with video link.
7	The height of the wall of the corridor on first floor is around 03-04 ft in height and should be increased/covered with grills for safety of students. School should make proper safety provisions for the same and upload the compliance on SARAS portal within 03 months.

8	School has only 30 computers in the Computer lab whereas a minimum of 40 computer nods are mandatory as per Board guidelines vide circular/SoPs no 11/2022. School is directed to upgrade the computer lab with recommended infrastructure and upload the compliance on SARAS portal within 03 months.
9	School is directed to have adequate number and size of classrooms (500 sqr ft) as required infrastructure for bal vatika/foundation stage classes as per guidelines.
10	School shall ensure the mandatory training of its teachers from CoE, CBSE, Vijayawada and shall upload the compliance on SARAS portal within 03 months

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)